

Regular Board of Education Meeting
February 28, 2022; 6pm
Boardroom, Community Resource Center

Due to NYSDOH COVID-19 mandates for PreK-12 Schools, please be advised that all individuals will be required to wear a mask (covering nose and mouth) and social distance as practical when attending board meetings.

Board of Education:

President, Danielle M. Mullen (2020-2023)
Vice President, Julie Donnelley (2021-2024)
Anika Fetzner (2021-2022)
Charlotte L. Huebschmann (2020-2023)
Jennifer A. Klemick (2021-2024)
April E. Saks (2021-2022)
Betty VanDenBosch-Warrick (2019-2022)

Superintendent:

Asst. Supt. for Admin. Svcs.:
Asst. Supt. for Curr./Inst. & Tech:
District Clerk:

Paul J. Casseri
Patricia Grupka, Ed.D.
Heather Lyon, Ph.D.
Marisa I. Barile

Draft Minutes

OUR MISSION

We are committed to our **MISSION, ONE PURPOSE, YOUR PATHWAY, OUR PROMISE**. In order to achieve our **VISION**, Our **PURPOSE** is to ensure that when students leave Lewiston-Porter they will be ready to face the world with confidence in themselves and what they can contribute. While students are here they will be challenged to grow along their **PATHWAY** and discover their personal best because we **PROMISE** to give them our best.

It is anticipated that the meeting will begin with an Executive Session at 5:15 pm and follow with the Regular Session at approximately at 6:00 pm.

CALL TO ORDER

Call to Order	The Board President called the meeting to order at 5:17 pm to enter into the anticipated Executive Session.	Ms. Mullen
Executive Session	<p>Motion made by Mullen, seconded by Klemick to enter into Executive Session for the purpose of the matters leading to the resignation of a particular person and matters leading to the appointment of a particular person.</p> <p>Motion made by Mullen, seconded by Fetzner to adjourn from Executive Session at 5:58 pm.</p>	<p>Approved, CARRIED, 7-0</p> <p>Approved, CARRIED, 7-0</p>
Call to Order	The Board President called the meeting to order at 6:01 pm to enter into the Public Session/Meeting with the Pledge of Allegiance.	Ms. Mullen
Acceptance of Agenda	<p>RESOLVED, that the Lewiston-Porter Board of Education accept the Agenda for February 28, 2022.</p> <p>Motion made by Mullen, seconded by Huebschmann to accept the agenda.</p>	Approved, CARRIED, 7-0
Community Comments	No community comments	

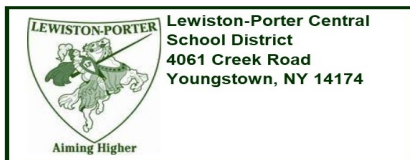
COMMITTEE & BOARD REPORTS

Committee Schedules and Reports	<p>Upcoming Committee Meetings: TBD, Fine Arts Council</p> <p>TBD, District Key Communicators meeting</p> <p>03/09/2022, ON BOCES Board meeting 03/14/2022, Work Session/Budget Workshop Board meeting</p>	<p>Ms. Donnelley, Ms. Huebschmann, Ms. Saks Ms. Huebschmann, Ms. Klemick Ms. Swearingen</p>
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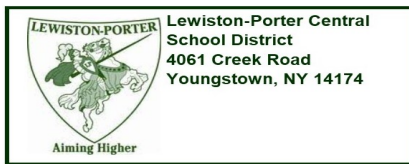
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	03/21/2022, Health & Wellness meeting 03/23/2022, Facility Planning Committee meeting 03/28/2022, Regular Board meeting TBD, Special Education Committee meeting 03/30/2022, PTSA meeting Committee Reports: Superintendent's Student Advisory Council meeting	Ms. Donnelley, Ms. Fetzner, Ms. Huebschmann Ms. Fetzner, Ms. Huebschmann Ms. Huebschmann, Ms. Klemick, Ms. Mullen Ms. Klemick, Ms. Donnelley Mr. Casseri
Administrative Reports	Administrative Reports (IEC, HS reports submitted) Primary Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services Superintendent	Mrs. Larson/ Mrs. Krecisz Mr. Auer Dr. Lyon Dr. Grupka Mr. Casseri
PRESENTATIONS/RECOGNITIONS		
Presentation	Technology Audit Report	Mr. Alex Bliss, Freed Maxick CPA Mr. Nick Hill
Recognition	Donation for the Football Program for new and reconditioned football helmets from Mr. Daryl Johnston and the National Football League Tenure Award, Kristian Ruggiero School Counselor/Social Worker Recognition	Ms. Ann Johnston, Mr. Casseri, Ms. Mullen Mr. Casseri, Ms. Mullen Mr. Casseri, Ms. Mullen
BOARD OF EDUCATION INFORMATION		
Board Member Comments		Ms. Fetzner Ms. Huebschmann Ms. Klemick Ms. Saks Ms. Warrick Ms. Donnelley Ms. Mullen



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DISTRICT OPERATIONS		
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the, 01/24/2022, Regular Board meeting as submitted by the District Clerk. Motion made by Mullen, seconded by Fetzner to approve M-1.	M-1 Approved, CARRIED, 7-0
Minutes	RESOLVED , that the Lewiston-Porter Board of Education approve the Minutes from the, 02/14/2022, Regular/Work Session/Budget Workshop meeting as submitted by the District Clerk. Motion made by Mullen, seconded by Klemick to approve M-2.	M-2 Approved, CARRIED, 7-0
Consent Agenda for Financial Operations	RESOLVED , that the Lewiston-Porter Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration: Budget Status Reports Treasurer's Report Claims Transfer History Budget Transfers Pending Board Approval Motion made by Mullen, seconded by Klemick to approved NF-1 to NF-5.	NF-1 NF-2 NF-3 NF-4 NF-5 Approved, CARRIED, 7-0
OLD BUSINESS		
No Old Business		
NEW BUSINESS - ADMINISTRATION		
Policy Revision Acceptance of the First Reading	RESOLVED , at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 3110, School Community Relations Policy 3120, School Sponsored Media Policy 3130, Use of School District Trademarks and Service Marks Policy 3140, Flag Display Policy 3150, School Volunteers Policy 6160, Professional Growth/Staff Development Motion made by Mullen, seconded by Fetzner to approve NA-1.	NA-1 Approved, CARRIED, 7-0
Policy Revision Acceptance of the Second Reading	RESOLVED , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 2110, New Board Member Orientation and Training Policy 2210, Committees of the Board Policy 2310, Membership in Association Policy 2320, Attendance by Board Members at Conferences, Conventions and Workshops Policy 2330, Compensation and Expenses Policy 2340, Board Self-Evaluation Motion made by Mullen, seconded by Klemick to approve NA-2.	NA-2 Approved, CARRIED, 7-0
Approval of the 3 year IPA Contract for	RESOLVED , that the Board of Education of the Lewiston-Porter Central School District hereby agrees to enter into the attached contract with the Erie 1	NA-3 Approved,



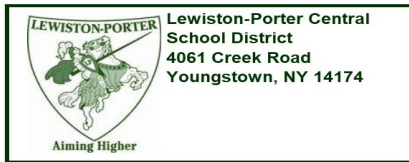
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High-Speed Printers	<p>BOCES for a three (3) year period commencing on or about March 19, 2022 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$ 30,818.16 and authorizes 36 monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$ 856.06 per month.</p> <p>Be it further RESOLVED, that the Board of Education of the Lewiston-Porter Central School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.</p> <p>Motion made by Mullen, seconded by Fetzner to approve NA-3.</p>	CARRIED, 7-0
Approval for the Disposal of Textbook and Library Books	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the request to dispose of textbooks and library books from the Primary Education Center as submitted by the administration.</p> <p>Motion made by Mullen, seconded by Warrick to approve NA-4.</p>	NA-4 Approved, CARRIED, 7-0
Approval for the Issuance of a Request for Proposals for the Financing of the Equipment - Energy Performance Project	<p>AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS ("RFP") FOR THE FINANCING OF THE EQUIPMENT INVOLVED IN AN ENERGY PERFORMANCE PROJECT TO BE UNDERTAKEN BY THE DISTRICT</p> <p>WHEREAS, Article 9 of the New York Energy Law authorizes the Lewiston-Porter Central School District, Niagara County, New York (the "District") to enter into an energy performance contract for the planning and implementation of energy conservation and efficiency improvements involving the installation of solar panels on the rooftops at the Primary Education Center and the Senior High School (the "Contract"); and</p> <p>WHEREAS, pursuant to Article 9, the cost of any such energy conservation improvements will be funded entirely through the cost reductions to be obtained by such improvements, and voter authorization is not required; and</p> <p>WHEREAS, the Board of Education of the District (the "Board") has approved the selection of an energy performance contractor, TM Montante Solar Developments LLC ("TM Montante") which has conducted a comprehensive energy audit; and</p> <p>WHEREAS, the District now wishes to issue and advertise a written request for proposals ("RFP") for the financing of the equipment to be installed and the improvements to be made under the Contract;</p> <p>NOW, THEREFORE, BE IT</p> <p>RESOLVED, that the Board hereby authorizes the issuance of an RFP for the provision of the necessary financing of such equipment and improvements contemplated under the Contract; and</p> <p>BE IT FURTHER RESOLVED, that the RFP will be in a form satisfactory to the District's Superintendent of Schools (acting in consultation with the District's municipal advisor and counsel); and</p> <p>BE IT FURTHER RESOLVED, that the Board hereby directs and authorizes the District's Superintendent of Schools to undertake all steps reasonably necessary and appropriate to issue and advertise such RFP; and</p> <p>BE IT FURTHER RESOLVED, that such resolution will take effect immediately.</p> <p>Motion made by Mullen, seconded by Warrick to approve NA-5.</p>	NA-5 Approved, CARRIED, 7-0
Approval of Amended Buffalo Construction Contract	<p>RESOLVED, that the Lewiston-Porter Board of Education approve the amended Buffalo Construction Contract as the Construction Manager for the 2020-2024 capital projects as submitted by the Assistant Superintendent for Administrative Services.</p> <p>Motion made by Mullen, seconded by to approve NA-6.</p>	NA-6 Approved, CARRIED, 7-0



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Approval of the Donation for the Football Program	RESOLVED , that the Lewiston-Porter Board of Education approve the donation from Mr. Daryl Johnston and the National Football League for the donation to the Football Program for the cost of the new football helmets and reconditioned football helmets in the amount of \$18, 000.00. Motion made by Mullen, seconded by Donnelley to approve NA-7.				NA-7 Approved, CARRIED, 7-0	
Approval of the Chairperson for Committee on Special Education (CSE)	RESOLVED , that the Lewiston-Porter Board of Education approve Amy Williams as the Chairperson for the Committee on Special Education for the 2021-2022 School Year. Motion made by Mullen, seconded by Warrick to approve NA-8.				NA-8 Approved, CARRIED, 7-0	
PUPIL PERSONNEL						
Recommendations for CSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2020/2021 School Year: 01/19/2022, 01/20/2022, 01/21/2022, 01/25/2022, 01/26/2022, 01/27/2022, 01/31/2022, 02/01/2022, 02/03/2022, 02/07/2022, 02/8/2022, 02/09/2022, 02/10/2022, 02/11/2022, 02/14/2022, 02/15/2022, 02/16/2022, 02/17/2022, 02/18/2022, 02/22/2022 Motion made by Mullen, seconded by Warrick to approve NP-1.				NP-1 Approved, CARRIED, 7-0	
Recommendations for CPSE Placement and Amendments	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education and approve the authorization of funds to implement the special education programs and services consistent with such recommendations for the following: 2020/2021 School Year: 01/31/2022, 02/18/2022 Motion made by Mullen, seconded by Warrick to approve NP-2.				NP-2 Approved, CARRIED, 7-0	
PERSONNEL - CONSENT AGENDA						
	Motion made by Mullen, seconded by Fetzner to approve the Personnel Consent Agenda combining items PRA, PAA, PABB, PASI, PACC, PAA, PAC.				Approved, CARRIED, 7-0	
Resignations/ -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for resignations/rescissions.				PRA	
<u>Administrative</u>	Name		Date	Tenure		Reason
	Melissa Laun		April 25, 2022	Director of Special Education and Grants		Resignation



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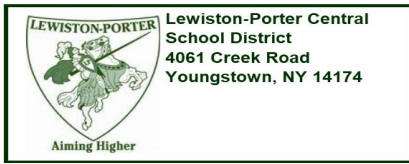
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Appointments -	<p>RESOLVED, upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Instructional and Long-Term appointments. <i>The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</i></p>		PAA	
Administrative	Name:	Dr. Michael Lewis		
	Placement:	District Office		
	Position:	District of Special Education and Grants		
	Effective:	4/01/2022		
	Probationary Period:	4/01/2022 - 3/31/2025		
	Tenure Area:	Director of Special Education		
	Certification:	School District Leader, Special Education		
	Degree:	Ph.D.		



Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.				PABB
<u>Building-Based Substitute Teacher</u>	Name:	Deanna Catalano			
	Placement:	Primary Education Center			
	Position:	Building-Based Substitute Teacher			
	Effective:	3/15/2022 - 6/30/2022			
	Certification:	Early Childhood Education B - Gr 2, Childhood Education Gr 1-6			
	Degree:	Bachelors			
	Salary:	Daily Rate of \$180.00			
<u>Instructional</u>					PASI
	Name	Date	Position	Rate	
	Amanda Morgan	2/21/2022	Certified Teacher	\$125.00	
	Grace Nicolini	2/14/2022	Non-Certified Teacher	\$115.00	
	Jessica Fitzpatrick	2/14/2022	Non-Certified Teacher	\$115.00	
	Meghan Smith	2/23/2022	Non-Certified Teacher	\$115.00	
Appointments -	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Co-Curricular & Extra-Curricular appointments.				PACC
<u>Co-Curricular & Extra-Curricular</u>	Name	Appointment	Cat./Step	Stipend	
	Jessica Cruz	Future Teachers Club Advisor (½ year)	VII-1	\$534	
Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the following 2021-2022 annual appointments.				PAA
<u>Annual</u>	Name	Appointment	Stipend/Salary		
	Kevin Jaruszewski	MS After School Assistance Program	\$23.62/hourly		



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<div>Appointments -</div> <div>Coaching</div>	RESOLVED , upon the recommendation of the Superintendent of Schools, that the Lewiston-Porter Board of Education accept the consent agenda for Coaching appointments.				PAC
	Name	Appointment	Cat./ Step	Stipend	
	Giuliana Nicoletti	Lacrosse JV Girls Head Coach	III-1	2,632	
	Lindsay Yates	Softball Varsity Asst. Coach	IV-1	1,886	
ADJOURNMENT					
Adjournment	Motion made by Mullen, seconded by Warrick to adjourn the meeting at 7:35 pm.				Approved, CARRIED, 7-0

 Marisa I. Barile, District Clerk